

Waterwolf District Planning Commission - Waterwolf Planning Inc.

Executive Board Meeting – Minutes

March 22, 2018, Loreburn Town & Country Centre, Loreburn, SK

Attendance: Walter Litke, Joanne Brochu, Arlin Simonson, Garry Book, Maureen Applin, Brandy Losie

Absent: Richard McGregor

Motion # 40/2018: Walter carried

That a quorum being reached, that the meeting be called to order at 7:06 pm.

Motion #41/2018: Joanne carried

That the amended agenda be accepted as presented.

Motion #42/2018: Garry carried

That the minutes of the Board Meeting on February 15, 2018 are accepted as presented.

Reports

Chairperson’s Report

Motion #43/2018: Walter carried

That the Chairperson’s report be accepted as presented.

Financial Information

Motion #44/2018: Maureen carried

That the Financial Statements for February 28, 2018 be accepted as presented.

Invoices

Motion # 45/2018: Joanne carried

That the following invoices be paid:

| | | | |
|------------------|----------------------|---------|-----------|
| B. Losie | February Admin Work | Ch. 316 | \$375.00 |
| Crosby Hanna | Consulting Work Jan. | Ch. 317 | \$305.81 |
| Richard McGregor | Honorariums | Ch. 318 | \$343.50 |
| Urban Systems | Final Payment | Ch. 319 | \$4830.00 |
| Crosby Hanna | Consulting Work Feb. | Ch. 320 | \$199.50 |
| Walter Litke | Honorariums | Ch. 321 | \$301.20 |
| Garry Book | Honorariums | Ch. 322 | \$840.00 |
| Arlin Simonson | Honorariums | Ch. 323 | \$622.50 |

Appointment of Auditor

Motion #46/2018: Arlin carried

That Twigg and Company be appointed the auditor for 2018.

Waterwolf District Planning Commission - Waterwolf Planning Inc.

Asset Management FCM Conference – Ottawa

Motion#47/2018: Maureen carried

That the Asset Management FCM Conference Report be accepted as read.

Motion #48/2018: Maureen carried

That 2 - \$50 gift certificates be purchased from Lacquer & Lace in Strongfield for Yvonne Jess and Vanessa Tastad in appreciation for attending the FCM Conference on behalf of WaterWolf Planning.

Business Arising out of Previous Board Meeting

Overdue Members

Motion # 49/2018: Joanne carried

That a letter be sent to overdue members including information given by Community Planning and a statement of account to be included and reiterate dispute process.

Motion #50/2018: Joanne carried

That Maureen will contact WhiteCap Dakota for a meeting regarding their membership.

Letter to MidSask

Motion #51/2018: Maureen carried

That a letter be sent from WaterWolf to MidSask requesting assets that are the property of WaterWolf Planning Inc.

Board of Revision & Development Appeals Board

Motion #52/2018: Walter carried

That Gord Krismer and Associates be hired for 2018 as the Board of Revision as well as the Development Appeals Board for the WaterWolf Planning District at a retainer cost of \$450 plus gst.

Motion #53/2018: Walter carried

That the following are appointed to the Board of Revision and to the Development Appeals Board for Gord Krismer and Associates:

Clint Krismer – Chair
Gord Krismer – Vice Chair
Jeff Hutton
Kirby Bodnard
Brenda Lauf
Charmaine Luscombe
Cam Duncan
Dave Lang
Aileen Swenson – Secretary

Waterwolf District Planning Commission - Waterwolf Planning Inc.

Motion #54/2018: Walter carried

That Gord Krismer and Associates are invited to an upcoming WaterWolf Board Members Meeting.

Members Meeting Agenda

Motion #55/2018: Joanne carried

That an updated agenda be sent out for the members meeting on Thursday, April 5th at 6:30 pm at the Loreburn Town & Country Centre.

New Business

FCM Request for Proposals re: Asset Management

Motion #56/2018: Arlin carried

That Brandy will let FCM know that WaterWolf is interested in the RFP and Questions Answers regarding the RFP.

Subdivision Comments

RM of Loreburn

Motion # 57/2018: Arlin carried *Note that Garry Book did not vote on this motion.

That WaterWolf is in favor of the above noted application.

Information

Tabled to April meeting:

- **Code of Conduct Policy**
- **Rules of Procedure Policy**
- **Website Update**
- **Maureen e-mail to Community Planning**
- **South Saskatchewan River Watershed Stewards Membership**

Next Board Meeting: Monday, April 23, 2018 at 7 pm at Loreburn Town & Country

Adjournment

Motion # 58/2018: Joanne carried

That the meeting be adjourned (10:10 pm)

Chairperson

Executive Board Member