



May 11, 2018

WaterWolf Member Municipality

Attention: Mayor / Reeve, Councils and Administrator/CAO's,

## ***ARE YOU IN THE KNOW?***

### **Administrator Workshop & AGM**

Crosby Hanna is putting on a workshop for our member Administrators on Monday, June 25<sup>th</sup> at 1 pm in Outlook at Heritage Place. At 5:30 pm, we will be having a BBQ steak supper (put on by AG Foods) for our Administrators and those that are joining us for the AGM at 7 pm. We plan to have 2-3 speakers at the AGM and the agenda will come out at the beginning of June. A quorum is required, so we need to have at least 17 voting members in attendance. Please let Brandy know by June 15<sup>th</sup> for both admins and councillors if you can attend the workshop and/or AGM.

### **Asset Management**

**June 30, 2018** is the next deadline for Asset Management compliance for ALL municipalities. By this date, you are required to get educated in asset management, develop and approve a policy and strategy on how the municipality will approach asset management and develop an asset register for all asset classes. If you have any questions about this, please contact Brandy!

### **Assessment Rolls**

This time of year, assessment rolls are almost closing or have closed already. Remember that as a member, you have access to G. Krismer and Associates for your appeals needs.

It has come up that timely receipt of your assessment information from SAMA, would help in the appeals process. WaterWolf will approach SAMA to request that our member municipalities receive their assessment information no later than the end of January for 2019. We would like to help streamline the process! Contact Brandy with any questions you have about this and your comments/suggestions too!

### **Board Member Meetings**

The Board had a meeting on May 7th. Attached are the minutes from the April 23 meeting. After the next board meeting, the approved minutes for May will be sent out. The next Board Member's meeting is Tuesday, June 5th, 2018.

### **Website**

We recently revamped our website with the help of Glen Pavelich of Fire Fly Webs. Please check it out [www.waterwolf.org](http://www.waterwolf.org). I will be sending you (very soon), your login credentials so you can experience the full site.

Sincerely,

Walter, Joanne, Garry, Richard, Arlin, Maureen and Brandy

[www.waterwolf.org](http://www.waterwolf.org)